



Volunteer Youth Athletic Coach Process

Thank you for your interest in becoming a Volunteer Athletic Coach with the City of Renton.

Community Services: Recreation & Neighborhoods Mission

Creating an active, vibrant, and connected community.

Recreation & Neighborhoods Youth Athletics Mission

Youth Athletics is dedicated to:

- Providing enjoyable recreation programs for children regardless of their athletic ability.
- Encourage children to have fun, learn new skills, and feel good about participating in youth sports.
- Developing self-esteem and good sportsmanship through meaningful and fair sports competition.
- Providing quality coaches, facilities and clearly defined standards.

Steps to becoming a Volunteer Youth Athletic Coach

1. **Create a [CERVIS Account](#)**. This is how we keep track of our volunteers. Select On-going or Seasonal Programs & Apply under Youth Athletic Coaches
2. Submit a **Youth Athletic Coaching Application**. This is located under the Youth Athletic Coaches section on CERVIS. Please submit this online via e-mail and **save a copy** until we confirm that we received a completed application.
3. **Pass a Background Check**. Background Checks are required. Coaches will be sent the background check prior to the beginning of the season. These are good for one year. ****Please note that all applicants under the age of 18 will require a parent/guardian for their background check****
4. **[Sudden Cardiac Arrest](#) & [Concussion in Sports](#)**. These free trainings will produce certifications that need be submitted to gwoodke@rentonwa.gov

Application Directions

We have moved to a paperless online application. Please complete this application on a computer and save a copy for your records.

1. **Open and save the application** with your first and last name along with your sport.
Example: Jane Smith - Track
2. Please fill in all the blanks. If you are a minor, you will need a Parent/Guardian Signature.
3. **Multiple signatures are required**. Please save a new copy after every signature by replacing the previous document.
4. Submit the application to gwoodke@rentonwa.gov
5. Once we have **received and reviewed your application along with your CERVIS account** we will add you as a coach.
6. Upon **passing your Background Check** you will be allowed to coach.

THANK YOU again for volunteering with the City of Renton!

City of Renton Volunteer Coach Application

Personal Information

Name: (First) _____ (Last) _____

Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email (mandatory): _____

In case of emergency, please notify:

Name: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____ Business Phone: _____

Volunteer Coaching Opportunities

Sport: Baseball Basketball Track/XC **Returning Coach:** Yes No

Head Coach Assistant Coach I would like to coach with _____

School Child Attends: _____
(If you want to coach more than one child, please list all children and what levels you want to coach)

Child's Name: _____

BASKETBALL ONLY: Please check the box of the grade(s) you would like to coach.

Coed Grades: K 1st 2nd

Girls Grades: 3rd / 4th 5th / 6th 7th / 8th

Boys Grades: 3rd 4th 5th 6th 7th / 8th 9th - 12th

Philosophy & Experience

Please describe your youth athletic coaching philosophy:

Please describe in detail your youth athletic coaching experience:

Background Statement

By my signature, I authorize the City of Renton to perform a background check of my criminal record. All applicants under the age of 18 will require a parent/guardian approval for a background check.

Applicant Signature: _____ Date: _____

Background? Yes No
HR Approval for Placement? Yes No



Dept. for Placement: CS/Rec Div.
Date Approved By HR: _____

CITY OF RENTON
HUMAN RESOURCES AND RISK MANAGEMENT
AGREEMENT FOR NON-COMPENSATED SERVICES

This agreement is being entered into this ____ day of _____, 2019 by and between the *City of Renton*, a municipal corporation herein after referred to as CITY, and _____ herein after referred to as VOLUNTEER, in consideration of the mutual benefits, terms and conditions herein after specified.

PURPOSE

This agreement serves to delineate the responsibilities of the CITY in providing academic, work experience, and community service opportunities; and to create an understanding between the CITY and VOLUNTEER regarding the conditions associated with volunteer opportunities.

SCOPE OF SERVICES

The CITY and VOLUNTEER hereby agree that CITY shall provide non-compensated opportunities for community service, and/or work experience, to enable VOLUNTEER to satisfy academic requirements or gain practical work experience. Description of Volunteer Service: (or name of project) Baseball Basketball Track/XC

⇒ This position: **is** / **is not** subject to a Background Check.

X _____
 VOLUNTEER SIGNATURE

LEGAL RELATIONSHIP

VOLUNTEER acknowledges and understands that this agreement shall not in any way constitute nor create an employer-employee relationship. CITY shall not be held liable for, nor shall VOLUNTEER be eligible for, any benefits or compensation as a result of this agreement; including but not limited to unemployment insurance, wages, or any other form of compensation.

INDEMNIFICATION AND RELEASE

CITY hereby indemnifies VOLUNTEER for all claims for damages that may result from the good faith performance of services delineated above. VOLUNTEER hereby indemnifies, holds harmless, and releases the CITY, its officers, agents, employees and volunteers from any and all claims or liabilities arising or in any way resulting from VOLUNTEER'S affiliation with CITY as a result of this agreement.

TERM OF AGREEMENT

The period of service shall extend for **1 year starting on the date of passing the City of Renton Background Check**. This agreement may be terminated upon the rendering of written, or verbal, notice by either party. Such termination shall take effect immediately unless so stipulated by the initiator of the termination.

***I GIVE MY PERMISSION FOR PHOTOS/VIDEO TAPES TO BE TAKEN, WITHOUT RECOMPENSE, DURING VOLUNTEER ACTIVITIES FOR PUBLICITY PURPOSES. I AM OVER AGE 18.**

X _____
 SIGNATURE OF VOLUNTEER

X _____
 DATE

PARENT/GUARDIAN WAIVER/RELEASE (Must be signed if under 18 years of age)

I, _____, hereby represent that I am in fact the parent and /or legal guardian of the minor-aged VOLUNTEER named above and, as such, I give my permission for him/her to participate in CITY'S volunteer program as delineated above. I give permission for photos/video tapes to be taken of my child, without recompense, during volunteer activities, for publicity purposes. I further agree to save, release, hold harmless and indemnify CITY from any and all liability, loss, cost, claim or damage arising or resulting from VOLUNTEER'S affiliation with CITY as a result of this agreement.

*Relationship to minor (circle one): MOTHER FATHER LEGAL GUARDIAN

 SIGNATURE OF PARENT OR LEGAL GUARDIAN

 DATE

***I HAVE READ AND AGREE TO THE TERMS OF THIS AGREEMENT.**

X _____
 SIGNATURE OF VOLUNTEER

X _____
 DATE

 VOLUNTEER OR PROJECT SUPERVISOR SIGNATURE

 DATE

 HUMAN RESOURCES & RISK MANAGEMENT DESIGNEE SIGNATURE

 DATE

