



CITY OF RENTON

SAFETY ORIENTATION CHECKLIST and RELEASE FORM for VOLUNTEERS

Please read this form carefully; it provides safety information for volunteers and includes releases of rights. Then, check each box and sign at the end to indicate you understand and agree. This must be done before you begin to volunteer at a City of Renton event/project.

☐ **All volunteers** must sign in to be able to volunteer. Parents sign for their children under 18; Those who are under 18 without a parent present will turn this form in to event coordinator.

☐ **Parents and adult group leaders** are reminded that they are responsible for the **children** who accompany them, including assisting and supervising children at all times.

☐ **Site logistics:** Checking this box acknowledges that you have received and understand information regarding the following:

- A. Bathroom location/s
- B. Hand-Washing location/s
- C. Location of First Aid supplies; for emergencies call 9-1-1
- D. Report injuries to event coordinator or Volunteer Coordinator at 425-430-6694
- E. Report safety concerns or hazardous conditions to event coordinator or Volunteer Coordinator at 425-430-6694

Note that general site hazards may include: Needles, glass, thorns, uneven surfaces, sprinkler heads, proximity to streets and other site-specific hazards about which you received briefing.

- F. Location of equipment and where to return equipment.
- G. All volunteers must exercise caution when working near others with equipment.

☐ Overview of **safety equipment** available for the work

- A. Gloves
- B. Safety Vest
- C. Safety Goggles
- D. Face Mask
- E. Additional equipment for event/project: _____

☐ **Proper use** of the equipment (demonstrations for use may or may not be provided). Proper use includes the following:

- A. No horseplay
- B. Proper lifting techniques
- C. Working with caution around/with others
- D. Stay on the sidewalk; do not walk in the road
- E. Be aware of your surroundings

GUIDELINES and RELEASE FORM for VOLUNTEERS (cont.)

ACKNOWLEDGMENT; ASSUMPTION OF RISK; AND RELEASE

I, or parent on behalf of a minor volunteer, acknowledge that my service is voluntary in nature and I will **NOT** be eligible for any benefits or monetary compensation including, but not limited to, unemployment, wages, etc., for the work performed.

I, or parent on behalf of a minor volunteer, understand that the City of Renton is not responsible to provide me with financial or other assistance, including but not limited to medical, health, or disability benefits, or insurance.

I, or parent on behalf of a minor volunteer, understand that the services I provide to the City of Renton may include activities that may be hazardous to me and may involve inherently dangerous activities. I, as a volunteer or parent on behalf of a minor volunteer, hereby expressly assume risk of injury or harm from volunteer activities.

I, or parent on behalf of a minor volunteer, release and hold harmless the City of Renton, its elected officials, officers, agents, employees and other volunteers, from and against any and all claims, losses, or liability, or any portion of the same, including but not limited to reasonable attorneys' fees, legal expenses and litigation costs, arising from my volunteer service. I, or parent on behalf of a minor volunteer, understand and acknowledge that this discharges the City from any liability or claim that I may have against the City with respect to bodily injury, personal injury, illness, death, or property damage that may result from any and all volunteer services in which I participate. This release expressly includes releasing the City from any claim associated with any first aid treatment or other medical services rendered in connection with an emergency during or connected with my tenure as a volunteer with the City of Renton.

I, or parent on behalf of a minor volunteer, hereby give my **PERMISSION** to have photos/videos taken, without recompense, during my or my child's volunteer activities and used for publicity purposes.

I, or parent on behalf of a minor volunteer, will abide by the guidelines as I have read and/or as they have been explained to me during the Volunteer Safety Orientation. Finally, I have read and understand the "Guidelines for City of Renton Volunteers" and will fully comply.

Volunteer's Printed Name

Age of volunteer if under age 18

Signature of Volunteer (or of Parent, if Volunteer is under age of 18)

Date